

Job Bidding

Employees are encouraged to bid early in the bidding cycle.

If an employee wishes to change choices, withdraw a bid, they must do so by WEB OR PHONE BIDDING SYSTEM before the closing date of the bid.

Effective April 28, 2014, your 4-digit USPS PIN (Personal Identification Number) will no longer be used to access HR Self-Service web applications for eJob Bidding. Please remember to update your Self-Service Profile. However, for IVR (phone bidding) only, employees will be able to access this application using their EIN (Employee Identification Number) and 4-digit PIN after April 28, 2014.

“Manual bids are not accepted. Employees are responsible for maintaining their pin information for self-service processes. SSP Passwords can be reset online at <https://ssp.usps.gov/ssp-web/login.xhtml>. The four digit PIN is only used for IVR transactions”

ELIGIBILITY: All Full Time Carriers are eligible to bid all listed duty assignments.

Employees on Light or Limited Duty must submit medical documentation stating he/she can perform the full duties of the position within 6 months. This documentation must be submitted to: Job Bidding Flushing Postmaster, 41-65 Main Street, Flushing, NY 11355-9998, by closing date of bid. Failure to submit the required documentation by the closing date of bid will result in an ineligible bid.

RESTRICTIONS: employees detailed to non-bargaining unit position (204b) may not bid while so detailed.

Employees are limited to seven (7) “successful” bids during the life of the contract unless bidding to higher level, current assignment is eliminated or bidding closer to home.

9US Code 1002 prohibits political and certain other recommendations for appointments, promotions, assignments, transfers or designations of persons in the Postal Service.

PHONE BIDDING 1-800-222-2415

Or

1-877-477-3273, Menu Option 2